

**HOLY TRINITY CATHOLIC SCHOOLS, INC.**  
**Board of Education Meeting**  
**October 24, 2022**

*The regular meeting of the Holy Trinity Catholic School Board was called to order at 6:30 pm Monday, October 24, 2022, by President Ryan Kruse at the Holy Trinity High School Spark Room. Father John Stack led the group in an opening prayer.*

**Roll Call:** Present: Fr. Dan Dorau, Ryan Kruse, Alan Menke, Kim Menke, Amanda Older, Zach Pieper, Stephanie Schinstock, Fr. Stack, Dan Steffensmeier, and Chad Ward. Absent: Fr. Joseph Phung

**Approval of Agenda:** Adding under New Business, letter C, number 7: Hannah Hoenig Dance Team Advisor.

**Alan Menke made a motion to approve the amended agenda, seconded by Kim Menke. Motion carried unanimously.**

**Minutes:** Stephanie Schinstock made a motion to approve the minutes from September 24, 2022, meeting, seconded by Stephanie Schinstock. Motion carried unanimously.

**Welcome Guests/ Comments from Audience:** Ryan welcomed guests including Savannah Strunk, Karen Schumaker, and Stefanie Williams.

No Comments from Guests.

**New Business:**

**A. Music Boosters Budget: Stefanie Williams:** Stefanie went over the Music Booster's Budget.

**Dan Steffensmeier made a motion to approve the Music Booster Budget, seconded by Zach Pieper. Motion carried unanimously.**

**B. Athletic Board Budget:** Ryan read over the Athletic Board budget.

**Chad Ward made a motion to approve the Athletic Board Budget, seconded by Kim Menke. Motion carried unanimously.**

**C. Co-Curricular Contracts:**

- 1. Dan Bendlage- JH Girls Basketball Volunteer**
- 2. Shawn Hooper- JH Boys Basketball**
- 3. Kirsten Shaffer- Varsity Girls Assistant**
- 4. Tom Merschman- Varsity Boys Assistant**
- 5. Austin Merschman- JV Boys Assistant**
- 6. Mike Steffensmeier- Volunteer Boys Assistant**
- 7. Hannah Hoenig- Dance Team Advisor**

**Kim Menke made a motion to approve the Co-Curricular Contracts, seconded by Stephanie Schinstock. Motion carried unanimously.**

**D. Fundraiser Requests:**

- 1. Boys Basketball- Bingo Night**

**Chad Ward made a motion to approve the Boys Basketball Bingo Night, seconded by Amanda Older. Motion carried unanimously.**

- 2. ECC Family Christmas Pictures**

**Zach Pieper made a motion to approve the ECC Family Christmas Pictures, seconded by Fr. Dan Dorau. Motion carried unanimously.**

***Administrative Reports:***

- A. *Early Childhood Center-*** written report submitted. Just finished their butter braid and cookie dough fundraiser. On track to hit their goal. Wrapped up the fall field trips.
- B. *Elementary and Junior/ Senior High School- Craig Huebner CAO- Elementary-***written report submitted. The leadership team is meeting weekly to plan PD and keep the building running smoothly. PBIS Crusader of the month Assembly took place on September 28<sup>th</sup>. A student from each grade was selected by the teachers. Fire prevention week occurred the 2<sup>nd</sup> week of the month. Parent Teacher conferences were held on the 19<sup>th</sup> and 20<sup>th</sup>. October 26<sup>th</sup> will be the next Crusader of the month assembly. Students will be parading the nursing home and around the square in their costumes for Halloween this year. ***Jr./Sr. High School-*** Many JR/HS events and club activities have taken place. Oct. 5<sup>th</sup> attended a superintendent meeting with Dr. Lebo the head of department of Education. 7<sup>th</sup> grade took a field trip to Lee County Conservation. The HS student council organized a food drive the week of October 10<sup>th</sup>. October 15<sup>th</sup> gave a tour to the class of 1977.
- C. *Marketing Director- Judi Dinwiddie-*** written report submitted. Preparing a Christmas Festival to be held in December. Date TBA. Updated Crusader logo. PowerSchool data migration.
- D. *Admissions- Sasha Rea-*** written report submitted. A potential new student shadowed on October 20<sup>th</sup>. STO Fundraising goals have been set. Blue and Silver will take place March 25, 2023.
- E. *Business Manager- Nicole Holtkamp-*** Nicole presented the bills for general and activity accounts for October along with the financial statements. Fr. John Stack made a motion to approve the October bills and financial statements, seconded by Chad Ward. Motion carried unanimously.

***Committee Reports:***

***A. Standing Committees***

- i. Finance and Budget: Ryan Kruse, Dan Steffensmeier, Chad Ward, Zach Pieper-*** nothing to report
- ii. Buildings and Grounds- Ryan Kruse-*** nothing to report
- iii. Policy – Kim Menke, Fr. Joseph Phung, Alan Menke-***nothing to report
- iv. Technology – Fr. Dan Dorau and Amanda Older –*** nothing to report
- v. Marketing- Kim Menke, Zach Pieper, Chad Ward –***nothing to report
- vi. Curriculum- Dan Steffensmeier, Zach Pieper, Stephanie Schinstock-*** nothing to report
- vii. Health / Wellness / Safety- Amanda Older-*** nothing to report
- viii. Catholic Identity- Father Dan Dorau, Father Joseph Phung, Father John Stack, and Stephanie Schinstock-***next meeting November 3<sup>rd</sup>. Students at both campuses getting more involved in mass. Submitted minutes in board packet for September meeting but wants to talk to school board on few items.
- ix. Family Accounts Board-Ryan Kruse and Dan Steffensmeier-*** nothing to report
- x. SIAC- Dan Steffensmeier and Alan Menke-***nothing to report

***B. Organizations-***

- i. Foundation Board- Chad Ward-***will meet in November
- ii. TAPS-Kim Menke-*** Poinsettia Fundraiser, and kids displaying painted pumpkins at elementary
- iii. Athletic Board- Ryan Kruse-*** fall sports wrapping up and transitioning to winter sports. Budget was approved.
- iv. Music Boosters Alan Menke-***budget approved, fruit, meat, and cheese fundraiser going on, high school will go to a musical in the spring, and elementary will be presenting a musical in the spring.

v. *Rodeo – Chad Ward- was a huge success*

**Adjournment: Chad Ward made a motion to adjourn the meeting at 6:55 p.m. seconded by Stephanie Schinstock. Motion carried unanimously.**

**Closing Prayer Fr. Dan Dorau**

Respectfully submitted by Nicole Holtkamp Business Manager