

HOLY TRINITY CATHOLIC SCHOOLS, INC.
Board of Education Meeting
February 26, 2024

The regular meeting of the Holy Trinity Catholic School Board was called to order at 7:11 pm Monday, February 26, 2024, by President Ryan Kruse at the Jr./Sr. High School Spark Room. Father Dan Dorau led the group in an opening prayer.

Roll Call: Present: Fr. Gary Beckman, Fr. Dan Dorau, Ryan Kruse, Kim Menke, Amanda Older, Zach Pieper, Stephanie Schinstock, Dan Steffensmeier, and Chad Ward. Absent: Alan Menke.

Approval of Agenda: There were no other additions to the agenda.

Zach Pieper made a motion to approve the agenda as presented, seconded by Kim Menke. Motion carried unanimously.

Minutes: Chad Ward made a motion to approve the minutes from January 22, 2024, Regular Meeting, seconded by Stephanie Schinstock. Motion carried unanimously.

Welcome Guests/ Comments from Audience: Ryan welcomed guests Judi Dinwiddie, Karen Schumaker, Sabrina Menke, Darren Hibbard, Allison Park, Stacey Pieper, Emily Kelch, Dustin Andrews, Ross Braden, Sara Braden, Dennis Menke, Angie Holland, Sasha Rea, and Savanah Strunk.

Ryan welcomed and thanked the guests for coming and allowed 5 minutes to talk about moving to 6th grade to Fort Madison. There were no comments.

New Business:

A. Moving 6th Grade to Fort Madison:

Chad Ward made a motion to approve moving 6th Grade to Fort Madison, seconded by Dan Steffensmeier. Yes Votes: Fr. Gary Beckman, Fr. Dan Dorau, Kim Menke, Amanda Older, Zach Pieper, Dan Steffensmeier, and Chad Ward. No Vote: Stephanie Schinstock. The motion passed 7-1.

B. Approval of 2024-2025 Budget: Increased out of parish fees and tuition increase 3%.

Dan Steffensmeier made a motion to approve the 2024-2025 Budget, seconded by Kim Menke. Yes Votes: Fr. Beckman, Kim Menke, Amanda Older, Zach Pieper, Stephanie Schinstock, Dan Steffensmeier, and Chad Ward. No Vote: Fr. Dan Dorau. The motion passed 7-1.

C. 2024-2025 Calendar: Will have Friday of Rodeo off and the rest of the calendar will match Fort Madison's due to bussing.

Stephanie Schinstock made a motion to approve the 2024-2025 Calendar, seconded by Dan Steffensmeier. Motion carried unanimously.

D. Co- Curricular Contracts Spring 2024:

1. Sara Mueller- Speech
2. John Goetz-Golf
3. Tom Gendron- Assistant Golf
4. Dirk Williams- JH Soccer
5. Loren Menke – Varsity Softball

Zach Pieper made a motion to approve the Spring 2024 Co-Curricular Contracts, seconded by Fr. Dan Dorau. Motion carried unanimously.

E. Fundraiser Requests:

1. HTC Softball Dinner and Bingo

Chad Ward made a motion to approve the HTC Softball Fundraiser, seconded by Amanda Older. Motion carried unanimously.

2. TAPS Read-A-Thon

Kim Menke made a motion to approve TAPS Read-A-Thon Fundraiser, seconded by Stephanie Schinstock.

F. Retirement:

1. Linda Peitz- 6th Grade Teacher: Ryan read Linda's retirement letter to the board and thanked her for all her years of service.

Chad Ward made a motion to approve with regret Linda Peitz's retirement at the end of the 2023-2024 school year, seconded by Zach Pieper. Motion carried unanimously.

Administrative Reports:

- A. Early Childhood Center-** written report submitted. Savannah said the West Point building is coming along. Jill from DHS came by and was impressed with the layout that she would like to use it for future centers.
- B. Junior/ Senior High School- Craig Huebner CAO- Jr./Sr. High School-** written report. The month started with Catholic Schools Week. On February 6th was the HTC Science Fair and the elementary that had a great turnout. February 22nd was parent information night about moving the 6th grade to the Jr./Sr. High where 20 to 30 people attended. The FFA pancake breakfast was held on the 23rd. District speech took place on the 24th where 5 students attended, and all received a 2 rating. On the 26th the 12th graders participated in the NAEP test. Student Auction will take place on the 28th.
- C. Elementary- Elizabeth Scheetz-** written report submitted. February 8th & 9th, Elementary Science teachers went to an Open-Sci Ed training with Mr. Huebner and will be implementing those units in their classrooms successfully. Kindergarten through 2nd grade celebrated their 100th day of school. Kindergarten Parent information night was held February 20th. Second graders made their Sacrament of First Reconciliation and continue to prepare for their First Communion in May.
- D. Marketing Director- Judi Dinwiddie-** written report submitted. Working on getting a Friday Podcast. Creating updated admissions brochures for the 2024-2025 enrollment period. Designing print materials for ESA/Admissions for the 2024-2025 school year. Secured Dueling Pianos for Blue and Silver.
- E. Admissions- Sasha Rea-** written report submitted. Shadow days will be held in April. STO application deadline is April 15th and ESA enrollment should be open April 16th- June 30th.
- F. Business Manager- Nicole Holtkamp-** Nicole presented the bills for general and activity accounts for February along with the financial statements. Dan Steffensmeier made a motion to approve the February bills and financial statements, seconded by Chad Ward. Motion carried unanimously.

Committee Reports:

A. Standing Committees

- i. Finance and Budget: Ryan Kruse, Dan Steffensmeier, Chad Ward, Zach Pieper-budget was approved.*
- ii. Buildings and Grounds- Ryan Kruse-plumbing at daycare.*
- iii. Policy – Kim Menke and Alan Menke- need to add a new policy.*
- iv. Technology – Fr. Dan Dorau and Amanda Older – nothing to report.*
- v. Marketing/ Admissions- Kim Menke, Zach Pieper, Chad Ward –Judi covered in her Report.*
- vi. Curriculum- Dan Steffensmeier, Zach Pieper, Stephanie Schinstock- nothing to report.*
- vii. Health / Wellness / Safety- Amanda Older- nothing to report.*
- viii. Catholic Identity- Father Dan Dorau, and Stephanie Schinstock–nothing to report.*
- ix. Family Accounts Board-Ryan Kruse and Dan Steffensmeier- nothing to report.*
- x. SIAC- Dan Steffensmeier and Alan Menke-nothing to report.*

B. Organizations-

- i. Foundation Board- Chad Ward-met last week and continue to meet monthly.*
- ii. TAPS-Kim Menke- Glow party is Friday March 1st.*
- iii. Athletic Board- Ryan Kruse- meeting Wednesday*
- iv. Music Boosters Alan Menke-nothing to report.*
- v. Rodeo – Chad Ward- Entertainment announcement March 29th.*

Adjournment: Dan Steffensmeier made a motion to adjourn the meeting at 7:57 p.m. seconded by Amanda Older. Motion carried unanimously.

Closing Prayer Fr. Gary Beckman

Respectfully submitted by Nicole Holtkamp Business Manager