**HOLY TRINITY CATHOLIC SCHOOLS, INC.**

**Board of Education Meeting**

**Special Meeting, Holy Trinity Elementary**

**August 13, 2020**

*The regular meeting of the Holy Trinity Catholic School Board was called to order at 7:06pm Monday August 13, 2020 by President Loren Menke on a zoom call. Father Dennis Hoffman led the group in an opening prayer.*

***Roll Call:*** Present: Father Dan Dorau, Brian Graham, Father Dennis Hoffman, Ryan Kruse, Kim Menke, Loren Menke, Father Joseph Phung, Leah Steffensmeier, and Paul Wilkerson. Absent: none

***Approval of Agenda:*** A motion was made by Paul Wilkerson to approve the amended agenda with the addition of closed session for committee reports-HR after new business, seconded by Ryan Kruse. Motion carried unanimous.

***Welcome Guests/comments:*** Karen Moeller addressed the board and audience regarding the CDC wearing masks and sent an email to the board members about mandatory masking points to consider. She is asking the board to keep the policy for face masks at HTC to be strongly encouraged but not mandatory. Jay Henrich addressed the audience regarding the vote was passed 3 weeks ago and this will keep getting addressed and possibly voted on. Katie Bentler addressed the audience also.

Loren asked if board members had any questions to the audience. He noted that the board has heard from numerous employees on Monday regarding masks. Every employee that spoke is wanting us to wear masks. Every school board meeting will discuss the mask situation.

***Old Business:***

1. **2020-2021 Return to Learn Plan:** Recommendation to change face masks to required. Grades 2-12 will wear them when passing in the hall and social distancing is not an option. Temperatures will be taken for students, faculty, staff, and visitors upon their arrival in the building. Paul Wilkerson thanked everyone and he explained the way he feels on the mask requirements. He went through the scenarios with no masks and no problems, then masks and no problems. It worried him about no masks and an outbreak and has to be able to look at himself and the community members that we have done everything we can to prevent it and that he didn’t do enough. Fr. Hoffman stated that Fort Madison school district will be taking temperatures of students before they get on the bus.

Paul Wilkerson asked to amend the return to learn plan on page 6 in the first paragraph that 2-12th grade adding school approved face coverings to enter and exit the building.

A motion was made by Fr. Dan Dorau to approve the return to learn plan as amended, seconded by Kim Menke. Yes: Fr Dan Dorau, Brian Graham, Fr. Dennis Hoffman, Ryan Kruse, Kim Menke, Loren Menke, Fr. Joseph Phung, Paul Wilkerson. No: Leah Steffensmeier. Motion passes 8-1.

***New Business:***

1. **Contracts:**
2. **Chris Schierbrock- IT Coordinator:** A motion was made by Paul Wilkerson to approve Chris Schierbrock IT Coordinator, seconded by Ryan Kruse. Yes: Fr Dan Dorau, Fr. Dennis Hoffman, Ryan Kruse, Kim Menke, Loren Menke, Fr. Joseph Phung, Leah Steffensmeier, Paul Wilkerson. No: Brian Graham. Motion passes 8-1.
3. **Dawn Schulte- Cross Country-** A motion was made by Ryan Kruse to approve Dawn Schulte-Cross Country contract, seconded by Kim Menke. Motion carried unanimous.
4. **SCC Contract-** agreement with reduced rate for students to take classes at SCC for dual enrollment. Holy Trinity is not obligated to send anyone and will not owe SCC anything if no one takes the classes.

A motion was made by Kim Menke to approve the SCC contract, seconded by Fr. Dan Dorau. Motion carried unanimous.

1. **Resignation- Christine Berlett**- A motion was made by Leah Steffensmeier to approve Christine Berlett’s resignation, seconded by Ryan Kruse. Motion carried unanimous.

A motion was made at 7:49 pm by Fr. Dan Dorau to go into closed session for the HR Committee Report, seconded by Fr. Dennis Hoffman. Motion carried unanimous.

Respectfully submitted by Nicole Holtkamp Business Manager