

HOLY TRINITY CATHOLIC SCHOOLS, INC.
Board of Education Meeting
August 22, 2022

The regular meeting of the Holy Trinity Catholic School Board was called to order at 7:02 pm Monday, August 22, 2022, by President Ryan Kruse at the Holy Trinity Elementary School Cafeteria. Father Joseph Phung led the group in an opening prayer.

Roll Call: Present: Fr. Dan Dorau, Ryan Kruse, Alan Menke, Amanda Older, Fr. Joseph Phung, Zach Pieper, Stephanie Schinstock, Dan Steffensmeier, and Chad Ward. Absent: Kim Menke and Fr. John Stack

Ryan welcomed Stephanie Schinstock to the board to fill the At Large position.

Approval of Agenda: No additions to agenda.

Chad Ward made a motion to approve the agenda as presented, seconded by Zach Pieper. Motion carried unanimously.

Minutes: Dan Steffensmeier made a motion to approve the minutes from July 25, 2022, meeting, seconded by Alan Menke. Motion carried unanimously.

Welcome Guests/ Comments from Audience: Ryan welcomed guests including Dennis Menke, Savannah Strunk, Karen Schumaker, Linda Peitz, Angie Holland, and Raymond Pilkington.

Raymond Pilkington presented a check to the Music Boosters for \$517.00 from the donations from the corn stand that was at the High School this summer.

New Business:

A. Certified Contracts:

1. Connie Lake- 1st Grade Sub 1st Semester
2. Ashley Gelesthorpe- 1st Grade Teacher 2nd Semester

Dan Steffensmeier made a motion to approve Connie Lake & Ashley Gelesthorpe Certified Contracts, seconded by Amanda Older. Motion carried unanimously.

B. Non-Certified Contracts:

1. Danika Roth- Kindergarten Associate
2. Tanya Snaadt- Head Cook West Point

Stephanie Schinstock made a motion to approve Danika Roth and Tanya Snaadt's Non-Certified contracts, seconded by Chad Ward. Motion carried unanimously.

C. Co-Curricular Contract:

1. Emily Kelch: History Club, JH Student Council Advisor, and A.P. U.S. Government

Fr. Dan Dorau made a motion to approve Emily Kelch's Co-Curricular Contracts, seconded by Zach Pieper. Motion Carried Unanimously.

D. Elementary Conferences

1. Fall Conference: October 19th & 20th
2. Spring Conference: move to March 1st from March 8th

The teachers would like two days for conferences in the fall.

Fr. Dan Dorau approved the changes for the elementary conferences, seconded by Stephanie Schinstock. Motion carried unanimously.

Administration Reports:

- A. Early Childhood Center-** written report. Jill from DHS stopped by and we don't have to put bathroom in room. Still need to put an access door to outside. Daycare will start in P.S. room.
- B. Elementary and Junior/Senior High School- Craig Huebner CAO, Elementary-** written report: August 1st-10th jump start took place. The elementary team met for the second time on the 11th. On the 16th the elementary staff participated in training on Orton-Gillingham. Teachers participated in training for Character strong. On the 19th the elementary hosted the Diocesan meeting. The 22nd is scheduled to be a day of fun for the staff at South Park. School will start on August 23rd. **Jr./Sr. High School-** written report. Drivers Ed through TripleRDriving School took place August 1st-August 12th. Janitors continue to conduct the extra cleaning protocols we started last year during the pandemic. Staff had PD development the week of August 16th. We had a good turn out for new student orientation. The 18th consisted of training on Edgenuity, our program for online learning. The high school will be running a modified schedule on the first day starting at 11:00.
- C. Marketing Director-Judi Dinwiddie-** written report submitted.
- D. Admissions- Sasha Rea-** written report submitted.
- E. Business Manager- Nicole Holtkamp-** Nicole presented the bills for general and activity accounts for August along with the financial statements. A motion was made by Chad Ward to approve the August bills and financial statements, seconded by Amanda Older. Motion carried unanimous.

Committee Reports:

A. Standing Committees

- i. Finance and Budget: Ryan Kruse, Dan Steffensmeier, Chad Ward, Zach Pieper-** nothing
- ii. Buildings and Grounds- Ryan Kruse-** janitors been preparing for first day of school
- iii. Policy – Kim Menke, Fr. Joseph Phung, Alan Menke-**continue to update policies
- iv. Technology – Fr. Dan Dorau and Amanda Older –** will meet in October
- v. Marketing- Kim Menke, Zach Pieper, Chad Ward –**will meet August 31st
- vi. Curriculum- Dan Steffensmeier, Zach Pieper, Stephanie Schinstock-** nothing
- vii. Health / Wellness / Safety- Amanda Older-** will meet in October
- viii. Catholic Identity- Father Dan Dorau, Father Joseph Phung, Father John Stack, and Stephanie Schinstock-**met and went over mass schedule and reconciliation
- ix. Family Accounts Board-Ryan Kruse and Dan Steffensmeier-** nothing to report
- x. SIAC- Dan Steffensmeier and Alan Menke-**nothing

B. Organizations-

- i. Foundation Board- Chad Ward-**met last week and went over etapestry and will meet monthly
- ii. TAPS-Kim Menke-** handed out start up cash to elementary and new teachers, served cookies at unpack your backpack night, and trying to recruit new members
- iii. Athletic Board- Ryan Kruse-** golf outing was a success and meeting Thursday
- iv. Music Boosters Alan Menke-**nothing
- v. Rodeo – Chad Ward-** meeting August 29th and September 1st

Adjournment: Dan Steffensmeier made a motion to adjourn the meeting at 7:31 p.m. seconded by Chad Ward. Motion carried unanimously.

Closing Prayer Fr. Dan Dorau

Respectfully submitted by Nicole Holtkamp Business Manager