

## HTC Volunteer Service Hours Rules and Approved Opportunities 2023-24

- Ground Rules
  - Students may count service beginning June 1 for the upcoming school year.
  - Service hours cannot be completed for a for-profit business.
  - Service hours cannot be completed for pay.
  - Service hours cannot be completed for family members, relatives or friends.
  - Service completed during school hours does not count.
  - Hours must be verifiable.
  - Time spent with/for clubs/teams/organizations do not count.
  - Fundraisers such as walkathons, danceathons etc. do not count.
  - Volunteering for fundraising: Volunteering may not directly benefit the student or any clubs/teams/ organizations in which the student is involved.
  - Parents may not sign off on forms
  - Service work must be completed in cooperation with an adult supervisor who will sign the form to get credit
- Approved Locations:
  - Locations: Church service hours
    - Liturgical ministries: Server, usher, choir, cantor, lector, livestreamer, etc.
    - Buildings and Grounds: Landscaping, cleaning, etc.
    - Office: Sorting, filing, bulletins, etc.
    - Parish auctions, Sweet Corn Festivals, God's Portion Day, dinners
    - Vacation Bible School
    - Camp Lookout
    - Cemetery Cleanup
    - Knights of Columbus
  - Locations: Social service
    - Hospital
    - Food Pantry
    - Community clean up days
    - Election poll workers (must be at least 17)
    - Senior care facilities: The Kensington, Donnellson Health Center, West Point Care Center, etc
    - Habitat for Humanity
    - Lions Club
    - Lee County American Red Cross
    - Mississippi Valley Regional Blood Center
    - Sunnybrook Fort Madison
    - Montrose Health Center
    - Salvation Army of Lee County
    - Fellowship Cup
    - Great River Hospice House
    - Park Place Mount Pleasant
    - Fort Madison Right to Life Walk
  - Locations: Miscellaneous
    - Tri State Rodeo
    - Special Kids Rodeo
    - Lee County Fair
    - Fort Madison Partners
    - Fort Madison Art Association
    - Fort Madison Chamber

- City of Fort Madison
- FM Football, Inc
- The Y summer camps
- West Point community gardens
- HTC/ FM Schools
- PAW Shelter
- West Point Ball Association
- Theology teacher approves locations. Teacher can consult with priests. If an organization or event is not on the list, it must be pre-approved. This list is subject to change and the most recent list applies.
- Form to log service hours is available on the HTC Web site or from the school religion teacher and must be signed by the adult supervisor of the service event.
- Reflection Paper:
  - Theology teacher will explain paper criteria
  - Paper will be graded on an A-F scale