



### Fundraising Project Proposal

This form is required for fundraising activities when students approach the community to solicit funds.

1	Today's Date:				
2	Name of group:				
3	Classes or groups involved:				
4	What will be sold?				
5	To Whom?				
6	New Fundraiser:	Yes / No	7.	Start Date:	
	Annual Fundraiser:	Yes / No		Finish Date:	
8.	Fundraising partner supplying merchandise /services (if applicable):				
9.	What will the proceeds be used for?				
10.	Financial Need:	An up-to-date financial statement shall be submitted with this request.			
11	Finances: <i>(Make your best estimate)</i>	\$	<b>Revenue – Total amount expected to be collected</b>		
		\$	Cost of Merchandise / Service to be sold		
		\$	Cost of rewards or prizes to be given		
		\$	Other associated expenses		
		\$	<b>Expected Profit</b>		
12	Approval	Principal		Date	
		School Board President			

Students and parents participating in fund raising activities are expected to appropriately represent Holy Trinity Catholic Schools.

Policies and guidelines for handling funds must be followed.

Final report on vendor performance and finances to be submitted.