

# HOLY TRINITY CATHOLIC SCHOOLS, INC.

## Board of Education Special Meeting

August 13, 2018

The special meeting of the Holy Trinity Catholic School Board was called to order at 6:35pm Monday, August 13, 2018 by President Steve Link at the Ossenbrink Center in West Point, IA. Father Phung led the group in an opening prayer.

**Roll Call:** Present: Mike Avery, Brad Box, Father DeRammelaere, Lisa Hansen, Father Hoffman, Steve Link, Loren Menke, Ray Menke, Amy Merschman, Father Phung and Paul Wilkerson.

**Agenda:** The agenda was approved on a motion made by Lisa Hansen, seconded by Loren Menke. Motion carried.

**Welcome Guests/Comments from Audience/Open Forum:** Steve welcomed John Hansen and Judy Pauly as guests to the meeting. Judy asked about the status of hiring new teachers. As an agenda item, this would be addressed during the meeting.

### **Old Business:**

**Elementary Project, Approval of Bills:** John Hansen gave an update regarding the status of the construction process. There was also discussion about reinstalling the bleachers in the elementary gym, which had been moved away from the wall by Ray Menke and his crew. Other discussion regarding the work that is being done on the stage (a trap door has been cut in the stage and it appears a blower is installed in there). John will check on those things to see if the stage will not be available for use for any length of time. John also presented the project cost recap as of August 1, 2018 and went over each line item. A motion to approve payment of the bills was made by Ray Menke and seconded by Amy Merschman. Motion carried.

### **Certified Contracts:**

**HS Spanish Teacher** - Michael Sheerin gave an update regarding a potential candidate for this position. Waiting for her teaching certificate from Mexico (should be released 8/27/18). Also, the state of Iowa is requiring her to take a praxis. Michael is doing more research to see about getting her appropriate coursework and/or finding a "teacher of record" in order to use online training. Perhaps Acellus can be listed as the teacher of record. Michael will report back to the board as soon as he has more information. This contract was tabled until more information is available.

HS English Teacher - Michael reported that Renee Holliday is willing to return full time for the first semester, with a TA (Christine Berlett) working under her. The TA will then begin the coursework necessary mid-September in order to apply with the state of Iowa as a long-term substitute. The longer-term plan would be for her to continue working toward her teaching certificate so she can become a full-time teacher in the future.

Lisa Hansen made a motion to approve a full-time contract with Renee Holliday for the first semester and part-time for the second semester, and Christine Berlett as a full-time online media associate, both within the budget parameters for 2018-19. Her motion was seconded by Loren Menke. A question was raised regarding Christine's qualifications. Michael provided that info. Motion carried.

**New Business:**

***Health Insurance Consortium Bylaws and Documents:*** Steve Link presented the 28E agreement and bylaws, reviewed by attorney Tom Skewes to ensure appropriate legal parameters. A motion to accept the bylaws of the governing board of the Iowa Education Benefits Program, as well as the 28E Agreement of the same, was made by Lisa Hansen and seconded by Ray Menke. Motion carried.

***Adjournment:*** Motion to adjourn was made by Brad Box and seconded by Amy Merschman at 7:12pm. Motion carried.

Respectfully submitted,  
Mindy Goldie